

## **Buckland Brewer Hall Committee**

Minutes of the meeting held on 22 August 2018

Present: Roger Walter, Steve Harding, David Watson, Shirley Tilley, Barbara Babb, Tom Lloyd, Robin Davies, Trevor Mills, Richard Watson.

1. Apologies: Kevin Lobb, Dawn Dziurzynski, Lucy Dignam.
2. Minutes of the last meeting

The minutes of the meeting held on 25 July 2018 were agreed as a correct record.

3. Matters arising not otherwise on the agenda:

Dawn did not supply the list of stall holders so Roger was unable to contact them and will now leave her to contact them.

4. Correspondence:

None.

5. Treasurer's Report:

The Treasurer provided a summary of the latest financial position. On the hall account, we have received interest on our Treasury deposit, contribution from the fete and fees and bar profits from a private hire. We have paid the electricity, Bridgemans for black bags and Trevor for chains. We have finally received the bill for plumbing work for the installation of the dishwasher. Kevin is in contact with SWWA over an invoice for an unknown water supply. SWWA have sent a letter to disconnect it.

Current balances stand at £104,678.47 for the hall account and £3,614.06 for the fundraising account.

6. Fundraising & future events:

The Country Dance is on 15 September, WI Pudding Night on 19 September and Young Farmers Big Breakfast on 23 September. As Dawn is away it was agreed to arrange an Events Group meeting to discuss the arrangements for the Country Dance and any other events.

7. Any other business:

Eon came unannounced to read the electricity meter, but the hall was closed. We will leave it up to them to contact us if they still want to read it. There is still confusion as to what happens with the rubbish. Steve will check with Kevin. The Bowls club would like to paint small permanent marks on the skirting board to ensure that the mats are placed consistently. This was agreed. Sunlight coming in through the fire exit is causing problems for the bowlers and when the overhead projector is being used. It was agreed to purchase blinds for the doors and Steve will put this in hand.

People using the dishwasher are causing water to be spilled on the floor. It was agreed to provide some simple instructions for its use. Also, it was agreed to purchase a mop and bucket to be left in the kitchen. Roger will obtain this. The door stops in the kitchen need adjusting as they are very sensitive to noise.

It was agreed to proceed with the purchase of a container and to site it at the rear of the building. Dave will arrange the ordering and Trevor will arrange for the site to be levelled

Chairman's Initials .....

and made ready. The inventory will be updated when we collect all of the items and store them in the container. The remainder of the fencing work will commence on 3 September.

8. Date of next meeting: 7.30pm on 24 October 2018.

The meeting closed at 8.17 p.m.

Signed..... Date.....