

Buckland Brewer Hall Committee

Minutes of the meeting held on 23 August 2017

Present: Barbara Babb, David Watson, Kevin Lobb, Marie Douglas, Richard Watson, Roger Walter, Steve Harding, Tom Lloyd.

1. Election of Chair for the Meeting: Roger Walter was elected.
2. Apologies: Trevor Mills, Dawn Dziurzynski, Sam Harding, Shirley Tilley.
3. Minutes of the last meeting

The minutes of the meeting held on 26 July 2017 were agreed as a correct record.

4. Matters arising not otherwise on the agenda:

The plaque for the brick fund contributions still needs to be followed up.

5. Correspondence:

The Secretary reported that Torridge DC would like to celebrate the success of projects supported by its New Homes Bonus Scheme. It was agreed that we would provide information and photographs of events. A letter had been received from the Rotary Shop awarding a grant of £500. They had also agreed to provide some Megadraw tickets, the income from which would be retained by us, but they would like a donation of a prize for the draw. The WI are holding "Pudding Evening" and they would like to use the proceeds to provide equipment for the hall. It was agreed to request some small tables.

6. Treasurer's Report:

The Treasurer had provided a summary of the latest financial position. On the hall account the payments had been received from the Under 5s, Torridge for the election and from the Fete. Payments had been made for electricity, Post Code registration, cleaning materials and storage boxes. There were no transactions on the new hall account. The correct FIT forms were being submitted tomorrow. The Treasury rate on our deposit is being reduced from 0.45% to 0.32%. EON wish to change the electricity meter, even though it is less than a year old. The Bowls Club have revalued their equipment and Kevin advised that the Skittle Club should revalue its equipment following the installation of the new alley and that the hall should increase its contents cover for all of the new equipment.

New charges from 1 September had been considered and recommended by the Finance sub-committee and these were approved by the Committee. New wording for the hire agreement to enforce the conditions for the licence had been circulated and were agreed subject some minor amendments to achieve clarity and consistency.

Current balances stand at £107,179.26 for the village hall and £7,706.10 for the New Hall Fund.

7. New Community Hall:

Kevin agreed to chase the electrician regarding the dishwasher connection and the provision of an outside light. A request was made that we look at a method of holding the main door open when needed. Steve agreed to follow up the suggestion of putting a film on the large window to reduce solar gain. Also he agreed to look at the provision of coat hooks. Roger suggested that we should investigate acquiring a container on site to hold surplus equipment.

Chairman's Initials

Car parking had been a problem at a recent event and we need to sort out the parking arrangements. This should be sorted when we install the fencing. A request was made that we consider the provision of more disabled bays. Previously we had considered planting a tree as part of the Garden Show and we should continue with this if possible. Kevin had obtained a clock, but it needs to be installed.

The Finance sub-committee had budgeted for the having a cleaner on a contract/self-employed basis when considering hire charges for next year. It was agreed that we should have a cleaner, but that the work to be undertaken and standard needs to be agreed with them.

8. Fundraising and Future Events:

The Cider Stroll will take place on Saturday 9 September, between 2 and 4pm. Kevin provided details of the arrangements that he had been given by Dawn. It was agreed to hold a separate meeting concerning arrangements for the High Tea on 15 October with the Liberty Sisters as the entertainment. Dave Watson to contact Dawn regarding these. The Methodist Sankey evening had been a great success and it was suggested that we look at a concert by the Barnstaple Choir. This had also highlighted the need to look at lighting for the stage.

9. Any other business:

Representatives were asked to contact their groups regarding their requirements for any extension that might be provided. The Young Farmers were reminded that they must put away all equipment tidily at the end of their meeting and to ensure that the hall is clean for the next user. We need to look at providing suitable steps for the stage.

10. Date of next meeting: Wednesday 27 September 2017.

The meeting closed at 9.40 p.m.

Signed..... Date.....