

Buckland Brewer Village Hall Committee

Minutes of the meeting held on 23 November 2016

Present: Trevor Mills(Chair), Alex Dziurzynski, David Watson, Steve Harding, Kevin Lobb, Dawn Dziurzynski, Barbara Babb, Sam Harding, Sally Nicholls, George Tilley, Shirley Tilley, Roger Walter, Tom Lloyd, Richard Watson.

1. Election of Chair

That Trevor Mills be elected chair for the year was proposed by Kevin, seconded by Shirley and agreed.

2. Apologies: Marie Douglas.

3. Minutes of the last meeting

The minutes of the meeting held on 26 October 2016 were agreed as a correct record.

4. Matters arising not otherwise on the agenda:

Dawn has contacted Zumba, but the future use still needs to be resolved.

5. Appointments:

The following nominations were made and agreed

Position	Name	Proposed	Seconded
Vice Chair	Alex Dziurzynski	Barbara Babb	George Tilley
Treasurer	Kevin Lobb	Shirley Tilley	George Tilley
Secretary	Steve Harding	Barbara Babb	Dave Watson
Bookings Secretary	Dawn Dziurzynski	Trevor Mills	Steve Harding
Project Liaison Officer	Alex Dziurzynski	Trevor Mills	Steve Harding
Functions Officer	Dawn Dziurzynski	Trevor Mills	Dave Watson

Sam Harding offered to deal with social media publicity and Steve offered to look at other press issues and work with Brenda Mills.

6. Correspondence:

Foot Anstey have issued a receipt for the contribution to legal fees. The contribution from the Parish Council towards insurance has been received.

7. Treasurer's Report:

The Treasurer had provided a summary of the latest financial position. On the village hall account rental income is coming in. We have paid the electricity to EON, the servicing of fire extinguishers and a replacement of a defective one. The auditor's fee will be a £50 donation to the Alzheimer's Society. The electricity contract is due for renewal in December and has been agreed on a 1 year fix @13.08p per Kw/h. On the new village hall account we have paid for an advert in the Torrington Crier for the Xmas market and a paid Pearce for the third contract payment of £85,195.64. We will give notice to close the Treasury account.

Current balances stand at £18,865.30 for the village hall and £235,855.36 for the New Village Hall Fund.

Chairman's Initials

8. New Community Hall:

The secretary reported that the Deed of Variation has still been signed by Aster and sent to Torridge. The planning officer dealing with our application has left, but on enquiring with the planning liaison officer was assured the planning permission would be issued by the end of the week.

Alex reported that the final measure for the new kitchen would take place this week and that the electricity requirements have been agreed. Work is progressing well and is on schedule to complete in mid-February. Pearce have provided quotations for the tarmac for the pre-school area and two options for the carpark. The pre-school have confirmed that they will pay for the play area. The carpark options were thought to be unaffordable, so Pearce will be requested to provide a cost for an aggregate surface. Pearce need an electricity supply to the hall so we will ask them to use Eon, subject to any further information regarding the arrangements for the solar panels. Pearce are looking at the lighting for the hall to see if they are able to provide LED lighting within the contract. The view was expressed that LED gave a better light and could be dimmable. The issue of Wi-Fi and audio-visual equipment was discussed. Enquiries are to be made about the possibility of free Wi-Fi for community buildings.

Cllr. Hicks has some of his grant money left, which he wishes to be used by the new hall. Items such as window blinds, crockery and cutlery were identified as a need. The secretary will follow this up. The parish council are also looking at a possible grant. Dawn reported that she had been donated two boxes of mugs.

9. Fundraising & future events:

The Xmas market on 3 December has bookings for 42 stalls. Raffle tickets have been printed and the road closure is arranged. Other requirements and duties were confirmed. Setting up will take place on the Friday evening from 7pm and from 8am on the Saturday morning, with the market operating from 11 until 3.

10. Any other business:

The secretary will ask the pre-school if they will clean the hall at the end of term.

11. Date of next meeting: 21 December 2016 unless otherwise arranged.

The meeting closed at 10.02 p.m.

Signed..... Date.....