

Buckland Brewer Hall Committee

Minutes of the meeting held on 24 January 2018

Present: Roger Walter, Steve Harding, Kevin Lobb, Dawn Dziurzynski, Trevor Mills, David Watson, Barbara Babb, Tom Lloyd, Lucy Dignam, Shirley Tilley, Richard Watson.

1. Apologies: Marie Douglas, Sam Harding.

2. Minutes of the last meeting

The minutes of the meeting held on 22 November 2017 were agreed as a correct record.

3. Matters arising not otherwise on the agenda:

Dave provided details on the cost of a container for on-site storage. It would have both side and end openings. Following discussion he was asked to obtain prices for one that had just end openings.

4. Correspondence:

None.

5. Badminton Club:

The Secretary had circulated a draft constitution from local residents that wished to form a badminton club and to use the hall. They would provide the equipment, which they would like to store at the hall, and obtain a quote for the lining of the hall. It was agreed that the club can use the hall and also agreed in principle that they could become an affiliated group. The Chair would contact the badminton club regarding the availability, some suggested amendments to their constitution and details of the flooring contractor that laid the hall floor.

6. Treasurer's Report:

The Treasurer had provided a summary of the latest financial position. On the village hall account, all of September and October rental invoices have been paid and November and December have been issued. A payment for £130.57 has been received for the first six months FIT tariff. In future these will be received quarterly. We have paid the electricity to EON, water to SWWA, two months cleaning, the lottery licence and the completion payment for the window film. Intek have been paid for the microphone package and we have purchased equipment to allow us to run a bar in accordance with the licence. Bridgemans have been paid for the posts and rails for the car park fencing and there is a further invoice for the fixings. The insurance of £957.34 has been paid but £15.52 and £44.52 will be recharge to the skittles and bowls clubs respectively. On the fundraising account we made £611.49 on the Xmas market. It was agreed to increase the treasury deposit to £80,000.

Current balances stand at £102,544.88 for the village hall account and £8,811.78 for the fundraising account.

7. New Community Hall:

The dishwasher has been adjusted and operates correctly. Trevor provided details of the quotation that he had received for more dishwasher trays and the additional shelves for the kitchen store. He also provided details for small tables from the WI monies, a larger mobile fridge and a soup kettle. It was agreed to purchase all of these items He provided details of a quotation for a hot cabinet and servery to replace the obsolete plate/pasty warmer that

Chairman's Initials

we have been using. In view of the high cost of purchase, the option of rental cost will be investigated by Trevor and the issue will be reviewed after the Big Brunch.

We are coming up to a year since we took over the hall. Roger and Steve will look at snagging issues and Steve will contact Bob Clay for him to come and carry out his review. Steve and Roger will arrange the fitting of the fire door openers and the coat hooks.

The Secretary reported that he had obtained a draft legal agreement to offer a licence to the school to use the carpark for staff car parking. It was agreed that we should charge a licence fee of £100 and the Secretary to write to the school with this offer. Details of a notice to school parents that had been issued that day requiring them to use the rear gate to the school and to use the hall carpark for dropping off was circulated. The Secretary was instructed to write to the school pointing out that this was not acceptable and to withdraw the request to parents.

Roger reported that Airband had visited the church but could not upgrade their equipment until the repairs to the church tower had been completed. The likelihood of a free broadband connection to the hall was now some way off.

8. Fundraising & future events:

Dawn thanked everyone for their help at the Xmas market. It was suggested that in future years stallholders and helpers be requested to park away from the hall carpark once they had unloaded and set up.

The Big Brunch will take place on 11 February and arrangements were discussed. Set up will take place at 4pm on the Saturday. Affiliated organisations will be asked to provide a raffle prize. The Barnstaple Ladies choir and Harmony 4 will give a concert on 9 March. It was agreed to provide a finger buffet and that profits would be shared with the Methodist chapel.

The anniversary event is coming up. Suggestions for it were made, but further ideas were requested for discussion next time. A Cider stroll is provisionally set for 2 or 3 June, but a different format was discussed.

The issue of users running bars was discussed. We need to ensure that the licence requirements are fulfilled and that hall and surroundings are protected. It was agreed that we would run the bar when required at any private functions, affiliated groups be charged £30 and non-affiliated groups be charged £50.

9. Any other business:

A local resident wished to use the hall to run some small workshops. It was agreed that the charge be £12 per session. The pre-school will be coming back into the hall on Tuesdays as from 20 February. The Secretary is to look at the possibility of setting up a website and its implications and it was suggested that we try and resurrect our Facebook page.

10. Date of next meeting: 7.30pm on 28 February 2018.

The meeting closed at 10.20 p.m.

Signed..... Date.....