

Buckland Brewer Village Hall Committee

Minutes of the meeting held on 24 August 2016

Present: Trevor Mills(Chair), Alex Dziurzynski, David Watson, Steve Harding, Kevin Lobb, Dawn Dziurzynski, Marie Douglas, George Tilley, Shirley Tilley, Barbara Babb, Roger Walter, Sally Nicholls, Tom Lloyd, Richard Watson.

1. Apologies: Sam Harding.

2. Minutes of the last meeting

The minutes of the meeting held on 27 July 2016 were agreed as a correct record.

3. Matters arising not otherwise on the agenda:

None.

4. Correspondence:

A grants from Councillor R Hicks' community grant fund had been received. The membership of Devon Communities was due for renewal and it was agreed that we should continue as a member.

5. Treasurer's Report:

The Treasurer had provided a summary of the latest financial position. On the village hall account, the amount for the election has now been received £955 had been received from the Fete Committee along with other miscellaneous hirings. The £952 from Cllr. Hicks is to be transferred to the new hall account. On the new village hall account a payment of £1,000 in respect of legal costs had been made. The first contract payment for the new hall is due shortly. The cut in the base rate has meant that the interest on out Treasury account is now 0.45%.

Current balances stand at £19,406.83 for the village hall and £397,845.53 for the New Village Hall Fund.

6. New Community Hall:

Alex reported that work on the new hall is progressing. Members were advised that they should not enter the site unless they have the requisite safety clothing, however everything is easily seen from the adjacent path. Pearce have suggested the possibility or replacing the manual window winders with electric ones at a cost of around £900. It was agreed that we accept this suggestion. Pearce have also suggested that we start to draw up our detailed requirements for the fitting out of the kitchen. It was agreed to set up a working group of Dawn, Marie, Barbara, Trevor, Roger and Steve to look at this.

The secretary reported on a meeting that he and the parish council clerk had attended with Sarah May and Jane Whittaker on progress of the planning permission. The only outstanding requirement now is for a Deed of Variation to tie in the affordable housing to our planning application, which the village hall has had to pay for. A draft of the DoV has been received, but following conversations with the solicitor it will be redrafted. It was proposed by Trevor Mills, seconded by Barbara Babb and approved unanimously that Kevin and Steve be authorised to sign the Deed of Variation if required.

Alex suggested that we need to approach the pre-school over any requirements they wish to fund and that need to be added to the contract.

Chairman's Initials

7. Fundraising & future events:

The "High Tea" was a great success and everyone who helped was thanked. A Fish and Chips quiz will be held on 17 September @ 7.00 for 7.30, for which pre-booking with a deposit is essential. Dawn has applied for a bar licence and it was agreed that there should also be a raffle on the night. Setting up would be at 4pm on the day.

The Xmas market is still waiting for the road closure.

Now that the hall has started, Dave Watson will organise a gift day between these two events.

8. Any other business:

The inventory has been updated and the deep clean of the hall took place, but it was noted that we need to ensure that rubbish bags are pit out in the summer break in future.

9. Date of next meeting: 28 September 2016 @7.45 p.m.

The meeting closed at 9.08 p.m.

Signed..... Date.....