

Buckland Brewer Village Hall Committee

Minutes of the meeting held on 26 July 2017

Present: Trevor Mills(Chair), Dawn Dziurzynski, Barbara Babb, David Watson, Kevin Lobb, Marie Douglas, Richard Watson, Roger Walter, Sam Harding, Steve Harding, Tom Lloyd.

1. Apologies: Shirley Tilley.

2. Minutes of the last meeting

The minutes of the meeting held on 28 June 2017 were agreed as a correct record.

3. Matters arising not otherwise on the agenda:

The loss of Pre-school representation was raised, but this will now be covered by the school representative. David reported that he is still chasing the acquisition of a filing cabinet. Sally was a member of the Finance sub-committee; Roger was appointed as her replacement. It was agreed to hold a meeting of the sub-committee on 31 July. Trevor reported that he had acquired the alarm release door stops.

4. Correspondence:

The Secretary report that HMRC were trying to arrange an inspection to assess the rateable value. Kevin reported that we need to register the official address with the Post Office at a cost of £75.

5. Treasurer's Report:

The Treasurer had provided a summary of the latest financial position. On the hall account the May/June bills have been issued. Payments had been made for electricity, Devon Communities membership, cleaning materials, wall eyes and deposits to Intek. On the new hall account The Grumpy Old Men had raised £469.57 and £20 had been received for the brick fund. There was a need to follow up the plaque for the brick fund contributions and Dawn agreed to do this.

Current balances stand at £108,055.57 for the village hall and £7,706.10 for the New Hall Fund.

6. New Community Hall:

Trevor reported that he was still awaiting a response from Nisbets regarding extra shelves for the kitchen store. Dawn reported that she had acquired an additional cutlery tray. The new road sign has been erected and the Secretary was asked to look at a sign to go on the outside of the hall.

The new loop and audio-visual system is due to be fitted by Intek on the following day. The new skittle alley is to be installed on Saturday. Kevin reported that he had asked the electrician to look at the provision of an outside light. The plumber has met with KJR and agreed what needs to be done to meet the installation requirements, but the electrician has still to meet KJR on site.

Dawn reported that she had been quoted £12.50 per hour for cleaning on a self-employed basis. It was agreed that the finance sub-committee should include this in the considering hire charges for next year. Comment was made that the paint was being washed from the walls during cleaning. This would form part of the snagging list and all snagging issues should be emailed to Steve.

Chairman's Initials

7. Fundraising and Future Events:

The Grumpy Old Men event had proved a big learning event. Portable/moveable spotlights may be needed at future events. The ability to play background music during the meal or at other times was felt necessary. The noise levels in the hall been quite loud and echoed. The date for the Cider Stroll was raised and it was agreed to re-arrange for the afternoon of Saturday 9 September, between 2 and 4pm. The route has been confirmed. The WI are holding a "Pudding Night" on 6 September. They have asked the Hall Committee to run a bar. It was suggested that we consider running bars for other events. It was suggested that we should run an event to celebrate the 1st birthday of the hall and 21 April 2018 is the provisional date. It was agreed to hold a High Tea on 15 October starting at 3pm with the Liberty Sisters as the entertainment. The charges need to be looked at because of the cost of hiring them. It was suggested that we look at providing some form of alcohol as an additional option. Dawn has already received requests for tables for the Christmas Market on 2 December.

8. Any other business:

It appears that some of the stage sections have protruding screws, which need to be removed next time the stage is in use. The large floor sweeper is proving effective, but it was requested that it should be hoovered after use to remove accumulated dust.

9. Date of next meeting: Wednesday 23 August 2017.

The meeting closed at 9.18 p.m.

Signed..... Date.....