

Buckland Brewer Village Hall Committee

Minutes of the meeting held on 27 July 2016

Present: Trevor Mills(Chair), Alex Dziurzynski, David Watson, Steve Harding, Kevin Lobb, George Tilley, Shirley Tilley, Barbara Babb, Roger Walter, Tom Lloyd, Richard Watson.

1. Apologies: Dawn Dziurzynski, Marie Douglas, Hanna Seddon, Sally Nicholls, Sam Harding.
2. Minutes of the last meeting

The minutes of the meeting held on 22 June 2016 were agreed as a correct record.

3. Matters arising not otherwise on the agenda:

The updated policy on attendance and quorum had been circulated.

4. Correspondence:

The school has written to the parish council about parking in the new village hall carpark. A copy of the letter has not been forwarded to the committee so it did not wish to make any comment at this stage.

5. Treasurer's Report:

The Treasurer had provided a summary of the latest financial position. On the village hall account, hire fees for May and June have been issued. The amount for the election is still outstanding, but the Chairman reported that the cheque had been sent to him. On the new village hall account a further payment to Gates of £1,440 has been processed.

Current balances stand at £16,485.69 for the village hall and £399,769.36 for the New Village Hall Fund.

6. New Community Hall:

Alex reported that the S106 and the planning conditions on the original planning approval for Hillpark have now been signed off. The architect, Gates and Pearce are of the opinion that correspondence from Torridge would make refusal of our planning application very difficult and that work should start on the building. Pearce have submitted a revised price of £422,370.99 to cover cost increases and planning and building requirements from the original proposal. Pearce have started to mobilise and will commence work on 8 August. However publicity and "cutting the first turf" will be delayed until planning approval is finally given. The secretary will contact Diane Thompson and Jane Whittaker for an update on progress of the planning permission.

It was proposed by Barbara Babb, seconded by Shirley Tilley and approved unanimously that Alex and Steve be authorised to sign a contract for the scheme.

Trevor reported that the Parish Council want to designate the new amenity field next to new hall site as the landing for the Devon Air Ambulance. This require an electric feed for the lighting and would like to take this from the village hall. Alex advised that we need to consider any other variations, such as the kitchen or carpark, which we wish to fund.

Cllr. Bob Hicks has offered some of his grant allocation towards the new hall; the secretary will progress this. It was also suggested that we ask Cllrs. Alison Boyle and Robin Julian if they can assist with a grant.

Chairman's Initials

7. Fundraising & future events:

In Dawn's absence, Barbara reported that a "High Tea" has been organised for 21 August from 4pm to 6pm. Set up will be the day before with the making of sandwiches on the morning. Help is needed to serve, make tea and wash up. A Fish and Chips quiz will be held on 17 September @ 7.00 for 7.30, for which pre-booking is essential. Both events need to be promoted and tickets sold.

Dave Watson thanked those for their help at the Fete. Now that the work on the hall is going to start he will organise a gift day.

It was reported that the hall lights had been left on and doors left open after an event. Kevin will contact the user over the matter.

8. Any other business:

Trevor reported that he test the emergency lighting in the hall. This will need to be continued in the new hall. Alex advised that there would be a new maintenance and service schedule as part of the handover. The secretary advised that the Hallmark accreditation would need to be renewed next year and this would entail reviewing all procedures.

The charges from 1 September need to be considered. The treasurer suggested that the current financial position is healthy and that they should remain the same for the moment, but be reviewed once we are in the new hall.

The deep clean of the hall is due on 12 August and it was agreed that member seek additional help for the day.

9. Date of next meeting: 24 August 2016 @7.45 p.m.

The meeting closed at 9.03 p.m.

Signed..... Date.....