

Buckland Brewer Hall Committee

Minutes of the Annual General Meeting held on 20 November 2019

Present: Roger Walter (Chair), David Watson, Steve Harding, Dawn Dziurzynski, Kevin Lobb, Barbara Babb, Richard Watson, Robert Hill, Robin Davies, Barry Noakes and seven members of the public.

1. Welcome:

The Chair welcomed all those present and explained the process for the evening.

2. Apologies: Trevor Mills.

3. Minutes of the meeting held on 28 November 2018:

That the minutes as circulated be signed as a correct record. Proposed – David Watson, Seconded – Barry Noakes and agreed.

4. Matters arising not otherwise on the agenda: In response to a question the Chair explained how the kitchen door was opened in the event of a fire.

5. Chair's Report:

Roger Walter thanked all of the trustees who had ensured that the hall had a successful year. He made special mention of Barbara Babb for helping with bookings when Dawn was on holiday and trustees family members who helped on events.

The hall had continued to evolve with the acquisition of a floor cleaning machine and the provision of a defibrillator with support from the District Councillor and a bequest respectively. Additional maintenance is required on landscaping, cleaning and the carpark will need some remedial work. More use of the hall by the wider community has taken place including a wedding reception, parties and concerts and the committee provide bar facilities where requested. The possibility of an extension to the hall to provide a smaller meeting room and other facilities has received overwhelming support from users and the Parish Plan questionnaire. The committee will continue to plan a way forward for this project. The Chair finished by thanking all of those who had helped assisted or support any of the fundraising events or used the hall during the past year.

The Chair invited questions and comments from the floor. A question was raised about the soap used in the dispensers and the Chair agreed to investigate.

6. Treasurer's Report:

Kevin Lobb circulated a summary of the accounts. The full version, compliant with the Charities SORP would be displayed on the notice board for the next couple of weeks and published on the Parish website. He explained the accounts and the changes affecting this year compared to the previous year.

- Trading income for the hall was greater than last year, with income from the school, private hire, and bar income but this was partly offset by the loss of income from the pre-school. Expenditure was also higher because of maintenance contracts and the cost of running the bar. Additional work to the hall for electrical installations and the completion of the fencing together with the purchase of the container and floor cleaner had also added to costs.

Chairman's Initials

- The Fundraising Fund showed a reduction in income because there were fewer events run last year. Consequently expenditure on events was lower.
- Overall the funds have decreased from £108,165.21 at the start of the year to £109,493.88, with £104,683.97 for the Village Hall and £4,809.91 for the Fundraising Fund.

In response to a question about the financial information on the Charities Commission website it was explained that it related to the previous financial year and how the detail could be found as prior year figures on the summary of accounts that the Treasurer had circulated.

7. Appointments:

That the representatives of the affiliated organisations be appointed as trustees.

Young Farmers – Robert Hill
 Parish Council – Trevor Mills
 W.I. – Barbara Babb
 Church & Chapel – Roger Walter
 School – Dave Watson
 Gardeners' Club – Steve Harding
 Bowls – Barry Noakes
 Playing Field Association – Vacant
 Skittles – Richard Watson
 Badminton – Robin Davies

8. Invitation by Chair to General Public to Offer Service as a Trustee:

The Chair invited nominations from those present to stand as Trustees.

Jo Miles - Proposed by Dave Watson, Seconded by Barbara Babb
 Dawn Dziurzynski - Proposed by Roger Walter, Seconded by Richard Watson
 Kevin Lobb - Proposed by Roger Walter, Seconded by Dave Watson
 Betty Banks - Proposed by Dave Watson, Seconded by Barbara Babb

The above were duly elected

9. The Chair thanked everyone for attending and the meeting closed at 7.55 p.m.

Signed..... Date.....