

BUCKLAND BREWER PLAYING FIELD ASSOCIATION

Minutes of Meeting held 8pm on Tuesday 28th November 2017 in Buckland Brewer Hall

Attendees: H Brown (HB), T Hector (TH), C Layton (CL), L Odell (LO), A Sutton (AS), A Hewitt (AH), D Brown (DB), S Bampton (SB), C LeMarque (CLM), R Walter (RW), T Stevens (TS) and R Braun (RB).

	ACTION
APOLOGIES: Matt Fry (MF)	
WELCOME: New member RB was welcomed and paperwork completed.	
MINUTES OF MEETING: 19/09/17 were agreed and signed as accurate.	
MATTERS ARISING: Source storage box (preferably wooden) up to max. £50 for petanque equipment.	RW
CORRESPONDENCE: Buckland Brewer Hall T&Cs form to be signed and returned.	
TREASURERS REPORT: CL reported current account balance of £3,410 – statement distributed and enclosed. Sparkler Party takings £587 with £304 expenses, therefore achieving profit of £283.	
GRASS CUTTING, MAINTENANCE & INSPECTIONS: <ul style="list-style-type: none"> i. Soft-pour repair kit purchased by TS to be used weather permitting. ii. Equipment rusted and staining required. Arrange onsite meeting and test spray. iii. Swing ‘D’ Shackles required. Order and carry out repairs. iv. Springer ride coil requires Hammerite. v. Moss becoming a slip hazard. vi. Benches need replacing. AH acquired bench from Village Green. Mole Valley Farmers previously sponsored a bench. vii. AH suggested a ‘Maintenance Day’ to carry out ongoing maintenance jobs – see 13. Spring Clean. viii. Inspection Team: CL trained TH & SB to conduct inspections alongside existing team of CL, AS & M Biddulph. TH to become co-ordinator. RB suggested online checklists using Google Docs/Drive whereby checklists saved and emailed to TS to action / report at meetings. Create checklists and add Inspection Reports to Agenda. 	TS TS / DB AH AH TH / TS
FIELD DEVELOPMENT / GROUNDWORKS: No further action since last meeting. CL reminded committee to submit plans to insurers in advance of each stage. Play area currently has £20k cover for vandalism. <ul style="list-style-type: none"> i. Forest/Wild Play Area: Targeted at 7-10 year olds, inspired by Forest School. HB to chase MF. ii. Rope Swing: Unofficial swing in hedge above ditch not part of playing field equipment. Committee previously removed but has since reappeared. iii. Wooden Fort: Currently a mound of earth from groundworks. iv. Gangmower: TH to remind R Mills to remove. 	HB / MF TH / RM
SPARKLER PARTY: Positive feedback received and increased attendance achieving £283 profit. LO was thanked for organising the event, LO in turn thanked all helpers and agreed to organise next year. The evening passed without incident although a complaint was made by local horse owner K Adamson prior to event. LO kept in contact with owner during the evening.	LO

<ul style="list-style-type: none"> i. Licence to sell alcohol was purchased and mulled cider & hot chocolate drinks sales went well. ii. Lighting - more lights ideally required outside. West End Precision suggested as a potential sponsor next year. iii. Guy Fawkes walk/hunt, penny collection and impromptu burning ceremony proved popular. LO thanked S Tilley for participating. iv. Timing issues raised about young children waiting over 1.5 hours until fireworks. 	
<p>QUIZ:</p> <p>AS was thanked for organising another successful quiz on 14/10/17 at the pub. AS willing to hold quiz in March 2018 tbc. The pub and Hall were discussed as venues with a decision made to remain at the pub due to cost and staffing issues.</p>	AS
<p>SUMMER FEST / CAMPING:</p> <p>Overnight camp on Saturday 09/06/18. Explore food / entertainment options available.</p>	CLM / LO
<p>SPRING CLEAN:</p> <p>Following AH's suggestion it was agreed to hold a 'Spring Clean' on Sunday 25/03/18 starting at 10am to carry out maintenance jobs.</p> <ul style="list-style-type: none"> i. All Committee members to attend if possible. Agree equipment / tools required at next meeting. ii. Promote to local community. 	ALL TH
AOB: none	
NEXT MEETING: Wednesday 7 th March 2018 at 7.30pm, Coach & Horses tbc	

Teresa Hector, Secretary

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