

Buckland Brewer Parish Council Grant Application Form

Your contact details

Name of organisation:

Main contact name and address:

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Main contact telephone number:

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Main contact e-mail address:

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Your project

What is your project? (Please supply a brief description of what the grant will be used for)

Why do you want to carry out this project? (Please describe briefly why is it wanted, how you know it is needed and who will benefit from it.)

Estimated timing of the project	Start:	End:
Details of Costs and Funding Sources		
<p>What is the total cost of your project and how have you arrived at that cost? (Please provide a breakdown of the major items of expenditure and supply quotes if available)</p>		
What is the total cost of the proposed project or activity?	£	
How much money are you applying for from Parish Funds?	£	
How much other funding has been secured, including use of your organisations funds?	£	
Is there a shortfall?	Y / N	Is Yes, how much? £
<p>Please give details of other sources of secured funding (including details of internal fund-raising and external grants. Also include details of any in-kind support (such as people giving their professional skills or time for free).</p>		
<p>If there is a shortfall, please tell us how this will be met:</p>		

By submitting this funding application, I confirm that:

- I am authorised by the organisation to apply for grant funding
- this application complies with Council's grant funding criteria
- the organisation agrees to provide a report about the project within 12 months of any grant being awarded, if requested
- the application is accompanied by a copy of the last financial year's approved accounts
- any unspent monies will be returned to Parish Council
- in the event that this organisation ceases to exist, becomes insolvent, goes into administration, receivership or liquidation, funds up to the value of this grant will be returned to the Parish Council.

What do I do now?

Send this completed form with any accompanying documents (e.g. quotes, accounts) to:

By post: Patrick Blossie, Parish Clerk, Buckland Brewer Parish Council, Catsborough Cottage, Catsborough Cross, Monkleigh, Devon, EX39 5LE

By email: bucklandbrewerparishcouncil@gmail.com

You will receive an acknowledgement with an approximate date when you should hear if your application has been successful.

If you have any queries or require any help completing this form, please contact the Parish Clerk, as above, or telephone 01805 624832

Signed:

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Date:

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In accordance with the Council's Data Protection Policy, your information will be retained securely, will not be shared with any third party and will only be used for the purpose of this grant application. The Council will retain this document for a minimum period of 2 years for audit purposes.