

Buckland Brewer Hall Committee

Minutes of the meeting held on 20 November 2019

Present: Roger Walter, David Watson, Steve Harding, Kevin Lobb, Barry Noakes, Dawn Dziurzynski, Barbara Babb, Jo Miles, Betty Banks, Robert Hill, Robin Davies, Richard Watson.

1. Election of Chair

That Roger Walter be elected chair for the year was proposed by Kevin, seconded by Dave and agreed.

2. Apologies: Trevor Mills.

3. Minutes of the last meeting

The minutes of the meeting held on 24 October 2018 were agreed as a correct record.

4. Matters arising not otherwise on the agenda:

The school will arrange for the stage to be moved for skittles. Kevin still needs to draw up a rota for the floor cleaner.

5. Appointments:

The following nominations were made and agreed unopposed.

<u>Position</u>	<u>Name</u>	<u>Proposed</u>	<u>Seconded</u>
Vice Chair	Barry Noakes	Steve Harding	Robin Davies
Treasurer	Kevin Lobb	Roger Walter	Richard Watson
Secretary	Steve Harding	Roger Walter	Barbara Babb
Bookings Secretary	Dawn Dziurzynski	Roger Walter	Barbara Babb

It was noted that Trevor had previously been Vice Chair and it was not known if he had still wished to be considered for the position. Roger agreed to speak to Him and the matter could be considered at the next meeting.

6. Correspondence:

The Secretary reported that he had received an email from the school regarding the carpark. They had requested that the annual charge be £25 in view of the fact that they were a hall user and that the monies would have to come from their school budget. Upon consideration it was agreed that the lower rental be accepted.

7. Treasurer's Report:

The Treasurer had provided a summary of the latest financial position. On the village hall account, all of last year's rental invoices have been paid and the first bill² for this year have been issued. We have received a grant from the Bridge Trust for £1,500 towards lighting. We have paid the electricity to EON, cleaning, grass cutting and fire extinguisher maintenance. The Stevenstone Hunt auction has been cancelled, meaning that we have excess bar stock. Kevin will circulate a list of items that members can purchase at cost.

Current balances stand at £104,974.19 for the village hall account, £4,809.91 for the fundraising account and £1,500.00 for the equipment reserve.

Chairman's Initials

8. Fundraising & future events:

The Xmas market on 7 December has fewer bookings than last year. We will be running the barbeque, mulled wine, soup and raffle. The school will not be running any stalls. Other requirements and duties were confirmed. We will erect the Christmas tree and decorations on 1 December at 3pm. Setting up of the market will take place on the Friday afternoon from 6pm and from 8am on the Saturday morning, with the market operating from 11am until 3pm.

We are still awaiting a response from Beaford Arts regarding acts that we have requested. The Big Brunch will take place on 15 March. We hope to hold a Fish & Chip quiz in February but still need confirmation from the Whiddon Wagon. Dave is still trying to book Big Al and the Wild Strawberries. The parish boundary walk did not receive sufficient support to take place, therefore Dawn will look to organise a Cider Stroll on 6 June.

9. Any other business:

The recent Young Farmers event was discussed, although no complaints had been received to date. Steve asked members to remind their groups to switch off lights and carry out other checks when leaving. It was agreed that the Finance subcommittee of Roger, Steve, Kevin and Dawn continue and that they should look at what is required to reapply for Hallmark accreditation. Following a problem with the hall opening for defibrillator training Steve will display a list of volunteers willing to be available as key holder if required in an emergency. Following a point raised at the AGM, Steve will establish a list of people willing to Act as helpers at events.

Roger reported that an outside light will be installed to allow safe access to the container at night. The extension cable had been condemned at the recent PAT review. Roger had purchase a small extension cable but it was agreed to purchase a larger one suitable for outside use. The audio visual equipment was discussed. Intek will be invited to review the current installation and possible upgrade to the current systems.

10. Date of next meeting:

Next meeting 15 January 2020.

Future meetings 18 March 2020

20 May 2020

15 July 2020

16 September 2020

18 November 2020 and AGM.

The meeting closed at 9.40 p.m.

Signed..... Date.....