

Minutes of the Parish Plan Steering Group

Held on 12 March 2019 in the Church School Room

Present: Jon Hector, Alan Sutton, Steve Harding, Jo Miles, David Heywood, David Watson.

1. Apologies for absence

Barry Noakes, Jo Lloyd.

2. Minutes of the last meeting

The minutes of the meeting held on 12 February 2019 were agreed.

3. Matters arising not otherwise on the agenda

None.

4. Outcome of consultation event

The consultation meeting at Thornehillhead had only four attendees. Alan provided the comments from this and the Buckland Brewer meeting. Jo Miles offered to transcribe the comments and circulate to all members of the group.

5. Review questions

There was a wide ranging review of the draft questionnaire as a result of the comments from the consultations and committee members' thoughts on additional questions. Alan revised the questions as suggested by the group. The questions in their revised format were read back and agreed by the group. It was felt that there could be issues for the school/younger people. Steve agreed to contact the school and the young farmers to see if they could identify any issues. Alan produced a draft front and inside pages. Steve agreed to review these for the next meeting

6. Distribution of questionnaire

Jon agreed to be the recipient of outlying return questionnaires. It was suggested that the plant sale/safari lunch could be an opportunity to return questionnaires. For distribution and return we would need 150 second class stamps and 500 A5 envelopes and plastic bags. We need to be aware that 2nd class postage increases by 3p on 25 March.

7. Date of next meeting

7.30pm on Tuesday 9 April 2019 in Church school room