

**Minutes of the Parish Plan Steering Group**  
**Held on 16 July 2019 in the Church School Room**

Present: Jon Hector, Alan Sutton, Barry Noakes, David Heywood, Jo Lloyd.

1. Apologies for absence

Jo Miles, Steve Harding, David Watson.

N.b the meeting had been put back by a week from the proposed date to allow Jon to complete the necessary analysis of the questionnaires in Survey Monkey format Alan recorded the proceedings in Steve's absence.

2. Minutes of the last meeting

The minutes of the meeting held on 25 June 2019 were agreed.

3. Outcome of responses

Jon emailed to all members, a couple of days previous, the results of the whole exercise in 'Survey Monkey' format, in order we could discuss, ran to over 50 A4 pages.

Members thought a condensed version of the full report would suffice, of say a stapled document of maybe a maximum of 8 pages to put online for general appraisal - The full report would, of course, be always available on line to anyone that wanted more details. It was agreed the survey response figures, would be recorded as updated by Alan with 393 questionnaires delivered & 156 returned - equates to 39.7% response rate, but with the addition of the 18 online responses received the figure elevates to 44.3%. It was noted that not all questions were answered by every respondent - these were recorded as 'skipped', probably because some answers to questions were not relevant. The remarks in the 'Open box' questions were a mainly a mixture of 'pipe dreams' and highly improbable suggestions that could not possibly happen in the next decade, although one or two feasible ideas were duly noted that could be addressed.

'Homework' for members was to suggest what aspects we would highlight to include in the condensed version - to be discussed at next meeting.

4. Date of next meeting

7.30pm on Tuesday 13 August 2019 in Church school room.