

## **Buckland Brewer Hall Committee**

Minutes of the meeting held on 16 January 2019

Present: Roger Walter, Steve Harding, Kevin Lobb, Barry Noakes, Dawn Dziurzynski, Shirley Tilley, Tom Lloyd, Richard Watson.

1. Apologies: Barbara Babb, David Watson, Robin Davies, Marie Douglas, Trevor Mills, Lucy Dignam.
2. Minutes of the last meeting

The minutes of the meeting held on 28 November 2018 were agreed as a correct record subject to minute 11 being corrected to read fourth Wednesday.

3. Matters arising not otherwise on the agenda:

The agreement with Matt Fry is to be confirmed by Kevin. The Electrician has undertaken some work, but will need to return to finish the outstanding items. The blinds have been fitted, and the filing and stationery cabinet have been delivered. The service agreements have yet to be taken out. The floor cleaning still needs to be undertaken when lettings allow.

4. Correspondence:

None.

5. Treasurer's Report:

The Treasurer had provided a summary of the latest financial position. On the village hall account, some of rental invoices are still outstanding. The Market have paid all amounts due and the Hunt auction bar raised £195. We have paid EON, cleaning, water, electrical work, audit fee, licence and bar stock. The insurance has been paid and copy sent to the parish council and skittles and bowls will be charged for their elements. A lock and light have been purchased for the container. Kevin will check that the school have insured their equipment that is kept in the hall. On the fundraising account we raised £628.19 on the Xmas market.

Current balances stand at £102,979.41 for the village hall account and £4,648.45 for the fundraising account.

6. Fundraising & future events:

Dawn thanked everyone for their support at the Xmas market. It was suggested that we ask for deposits from the "no-shows" if they book for next year. It was felt that we should try to put up the Christmas tree in future if space allows. Dawn reported that she has not had an acceptable response from Big Al and the Wild Strawberries. A Big Brunch will be held on 17 March. Another cider stroll was provisionally set for 2 June. We have been asked to runs bars on 15 February and 9 March. The events sub-committee will meet at 2pm on 6 March.

7. Any other business:

The storeroom has been rearranged and the stage and other items moved to the container. The treasurer's and secretary's paperwork can now be stored in the filing cabinet. We only need to keep seven years' worth of accounts. All past minutes need to be kept but other paperwork needs to be sifted. The defibrillator is not yet installed. Steve will place a sign on the box to this effect and directing anyone to the one by the shop. It was requested that the

Chairman's Initials .....

Parish plan have a question on the future requirements for the hall. Steve reported on the Broadband situation as discussed at the last Parish Council meeting.

8. Date of next meeting:

Next meeting      20 March.

Future meetings 15 May

17 July

18 September

20 November and AGM.

The meeting closed at 8.38 p.m.

Signed..... Date.....