

**MINUTES OF THE PARISH COUNCIL MEETING
OF BUCKLAND BREWER PARISH COUNCIL HELD ON
WEDNESDAY 14th DECEMBER 2022**

AT BUCKLAND BREWER METHODIST CHAPEL

Members Present: Mrs Barbara Babb, Mr Andrew Hewitt, Mr Jim Lowe, Mr Trevor Mills, Mr Frits Takken, Miss Rosie Beer, Mr George Heywood* and Mr David Watson

Also in attendance: Eight members of the public

Parish Clerk: Mrs Jo Miles

KEY: Actions are shown in bold blue type Decisions are shown in bold red type

784. Apologies for Absence Mr Richard Hooper,
(*Mr George Heywood left the meeting at 7:50pm.)

785. Declarations of Interest Mr George Heywood 799 b) - decision only

786. Minutes of the Meeting of the Parish Council held on 9th November 2022:
The minutes of the Parish Council meeting held on 9th November 2022 were agreed and signed by the Chair.

787. Public Participation

a. Foxglove View Mrs Yvonne Elliott raised ongoing issues with constructions traffic going through Southwood Meadows. An 8-wheel artic with crane on top recently got stuck and caused damage when trying to turn around. HGV drivers are ignoring “no delivery signage” at the entrance to Southwood Meadows. Mrs Elliott has taken up the matter directly with Allison Homes and the site manager has been in contact. She has highlighted damage to gardens and kerbstones being lifted. Allison Homes have verbally agreed to rectify matters and to instal larger signs. Other public attendees raised similar issues in Orleigh Close as lorries are driving on pavements due to traffic congestion and the size of vehicles trying to access the construction site. **Action: PC to write to Devon Council, TDC and Allison Homes cc County Councillor expressing concerns regarding the volume of construction traffic and the damage being caused to local infrastructure and residential property.**

788. Clerk's Report

- a. Correspondence:** The Clerk highlighted:
- I. Northwood Lane – Parishioner has complained that a developer has caused damage to the surface. PC responsibility is only footpath access. Allison Homes have indicated to another resident that the lane will be completely resurfaced.
 - II. TDC Precept: The tax base will be delayed by one week as a TDC meeting was cancelled due to bad weather. Submission date is unchanged. Budget meeting dates: January meeting 11th AND Thurs. 19th
 - III. Advised of water leak – Blackhorse Field. (Chair notified.)
 - IV. Allison Homes: The following dates have been suggested for a developer/PC meeting: 11th, 18th or 25th January. AH may provide some sponsorship for a

Coronation event. **Action: Arrange meeting with Allison Homes on 11th January at 2pm. To be held in the Methodist Chapel.**

- V. **Royal Mail:** Reiterated that request to remove a post box was not approved by the PC unless it is relocated. Need to monitor in case it is taken away.
- VI. Thornhill Head Moor: Andrew Heywood will attend January's meeting. **Action: All councillors to consider questions/actions.**
- VII. Budget summaries to September and YTD (emailed 12/12). A list of assumptions and questions for consideration and draft budget is being compiled.
- VIII. Allotment rule changes and revised fees were emailed to councillors. To be discussed at the Field and Allotments Sub-Committee meeting in January.
- IX. Barclays Bank – Ongoing issues regarding access to the account and acceptance of instructions. A signatory will need to call to try to resolve matters.
- b. Progress Report re Defibrillator for Thornhillhead Groundworks should be complete now. Electrical installation required.
- c. Litter bins for Amenity Field Installation to be undertaken.
- d. Thornhillhead Noticeboard Delivered and sitting in my garage! Will need to be installed when weather allows.
- e. Flashing speed sign is completely dead and the two current batteries won't recharge. Cost per battery approx. £75. **Decision taken to replace one battery to test whether this resolves the problem. Action: PC to place an order.**
- f. Emergency Plan: Electrician is not available until end-Dec/Jan to conduct the generator assessments on both buildings. Topic deferred to January.

789. Decision regarding the provision of a parish flagpole
The Chair advised the interested members of the public that the topic has been debated at length. A suitable location cannot be identified and the cost and responsibility for maintaining a permanent flagpole are also a concern. It may be possible to erect a temporary flagpole for a major event. **Decision: It was unanimously agreed that the vote taken 9/11/22 will stand and a parish flagpole will not be installed.**

- 790.** Grant request from 1st Woolsery Scouts. **Decision deferred to budget meeting.**
- 791.** Allotment Rules Review & Agreement of Changes **Sub-committee to review.**
- 792.** Allotment water leak to be resolved. Water is switched off over winter anyway.
- 793.** Field & Allotments Sub-Committee Meeting. **30th January - date confirmed.**
- 794.** Access to Foxglove View (Southwood Meadows) – see public participation.
- 795.** Thornhill Head noticeboard to be installed when the weather improves.
- 796.** Meeting with Allison Homes. **11th January 2pm. Confirm with Company.**
- 797.** 2023 Budget & Planning Schedule – **Agreed Wed 11th and Thurs 19th January**

798. Members Reports:

Dave Watson

- 1. Meeting arranged in January to establish what facilities are desired for young people in the parish.
- 2. Bideford Food Bank – DW is the contact and will assist people to formally register for assistance.

Frits Takken

- 1. THH defibrillator status clarified. Awaiting installation.
- 2. Public participation: Suggest that PC should look at improving communication and public interaction to find out what parishioners want. AH highlighted that general meetings can be held outside of the PC meeting.

Trevor Mills

1. Glen Bridge not repaired yet. Damaged by construction traffic.

Andrew Hewitt

1. Industrial Units – Shared Prosperity Fund.
Clerk to contact Steve Sherry and TDC to establish requirements.
2. Andrew Heywood will attend the next meeting to discuss THH
3. Councillor Pennington – TDC are trying to keep precept as low as possible.
4. BB Hall:
Clr Pennington to be asked for support for planning application and finance.

Barbara Babb

1. Water running down the Parkham road has made the road very dangerous during the recent cold weather.

Jim Lowe

1. Queried whether additional 20mph road signage can be installed.
2. Live streaming PC meetings: It was agreed to stream during Covid as no-one could meet face-to-face and meetings were held via Zoom. Now that all restrictions have been removed, Mr Lowe proposed that streaming should be cancelled to encourage attendance in person.
Action: To be added to the agenda for the next meeting for a formal decision to be taken.

George Heywood

1. Additional bulk salt has been ordered. Awaiting delivery.
(Mr Heywood left the meeting early due to illness.)

799. Planning:

- a. Applications:
1/1016/2022/FUL Buckland Brewer Hall Proposed Extension EX39 5HY
Application Supported For: 7 Against: 0
- b. Decisions:
1/0479/2022/FUL Erection of 3 Bungalows - Variation of condition 2 of planning permission (1/0353/2021/FUL - Plans Schedule)

800. Accounts:

- a. Receipts and Payments for November 2022
 - i) Bank balances as at 30th November 2022 (£ 58,818.95):
 - (1) Parish Council Current Account was £3,398.54
 - (2) Thornhillhead Moor Account was £8,106.30
 - (3) Savings Account was £47,314.11
 - ii) Fund balances as at 30th September 2022 (£73,438.90):
 - (1) General Account - £54,332.60
 - (2) Thornhill Head Account - £19,106.30

iii) Payments for October/November 2022 (Since last meeting: £ 3390.01 + VAT)

- J Miles, November salary - £496.32 (inc £112.20 PAYE + expenses)
- W Ainscough, November salary - £146.52 (inc £29.30 PAYE)
- British Gas, electricity - £12.71 + VAT
- IA & EJ Brown, THH defib works - £96 + VAT
- Community First Trading Ltd, insurance re fitness equipment £105.28
- Nature Sign Design, THH Lectern - £1600 + VAT
- DALC, Clerk's Essentials Training - £30 + VAT
- S Stevens, gardening - £42
- P J Priest, phone box refurbishment - £861.18

iv) Receipts for October/November 2022 (£69.87)

- (1) Savings Account Interest - £4.04
- (2) Allotment rents (7a and 7b) - £65.83

v) Related Information

- (1) Gardening rate per hour will increase to £15 effective January 2023
- (2) Request for £20k to be transferred from the savings account is outstanding as at 30 November. Clerk/account signatory to chase Barclays.
- (3) VAT claim will be submitted now that all large payments have been made. £4346.34 outstanding YTD.

The payment schedule was proposed by Councillor Jim Lowe, seconded by Councillor David Watson. The schedule was approved unanimously.

There being no further business, the meeting closed at 8:20pm

Dates of Future Meetings:

Allison Homes Meeting, Wednesday 11th January (2pm Methodist Church)
Parish Council Meeting, Wednesday 11th January (7pm Methodist Church)
PC Budget Meeting, Thursday 19th January (7pm Methodist Church)
Fields & Allotments Sub-Committee Monday 30th January (7pm Church Schoolroom)

Signed as a true record:

..... **Date:**