



MEETING MINUTES

**Buckland Brewer Parish Council Meeting
Held on Wednesday 28th September 2023
Buckland Brewer Methodist Chapel**

Councillors Present: Phil Ainsworth, Kathryn Cann, Sally Cole, George Heywood, Jane Lowe, Richard Hooper, Trevor Mills, Hen Staveley-Brown, David Watson

Also in attendance: 30 members of the public and Pat Blosse (presentation)

Parish Clerk: Jo Miles

Meeting Chair: Cllr Richard Hooper

KEY: Actions are shown in bold blue type Decisions are shown in bold red type

Business transacted at the meeting:

80) Apologies for Absence – Phil Pennington

81) Declarations of Interest – Cllr George Heywood agenda item 87 Industrial Units

82) Minutes of the Meeting of the Parish Council held on 13th September 2023

83) Quality of sound in meetings.

84) Pat Blosse: The background to the Blackhorse Field (industrial units) project.

- a) Clerk to BBPC from 2012 to Oct 2022.
- b) All taken from public documents so all available to scrutinise online.
- c) Pre-2008 BBPC published 2008-18 Parish Plan.
- d) **See timeline document**
- e) March 2013 Ian Rowland provided an overview of the proposed Neighbourhood Plan – later became the District Plan (joint enterprise between TDC and ND). Council held a public meeting 2/4/13 9 people attended.
 - i) Majority of councillors expressed support for industrial units.
- f) 2013 Lease of BB football club was terminated re Blackhorse Field. Football had been in **situ for 40 years. Hicks valuation lease was about to be issues to BBFC – 2014**
- g) Meeting with Chris Fuller TDC
- h) Restrictions within Clinton indenture.
- i) Tenants of Blackhorse Fields are aware a portion of the field may be used for industrial units.
- j) **2022-23 £15k transferred from THHM account earmarked for feasibility meeting.**
- k) July 2022 – Speed survey.
- l)

85) Public Participation

86) Clerk's Report:

- a) Correspondence
- b) Updates



- 87) Decision whether to continue with the remaining environmental studies for the Blackhorse Field project (industrial units) pending a broader review.
- a) **PA – Do we continue to spend money on this project. Completion of this study will take expenditure to date to c £3.5k.**
 - b) **HS-B – We’re a new council and**
 - c) **Agreed: In favour: Cllrs Hooper, Watson, Mills, Lowe, Heywood Against: Cllrs Staveley-Brown, Ainsworth, Cole, Cann**
- 88) Decision regarding the posting of draft Parish Council minutes.
- a) Will only print notes and not draft minutes within the Village Scene. DW advised that we will **Unanimously agreed.**
- 89) Decision regarding frequency of BBPC meetings in relation to planning applications.
- a) BBPC has had 4th Thursday for planning applications. Historically it was just for applications. **Planning applications must be held in public. Agreed**
- 90) Decision regarding the purchase of amenity field signs. “No dogs” – **Agreed unanimously.**
- 91) Generator purchase and responsibility for storage, maintenance and testing.
- 92) Members’ Reports
- a) **Dave Watson** – DALC conference. 190 people attended from parish, town and district councils. Urge all councillors to view all the powerpoint slides.
 - b) **Hen Staveley-Brown** – quick straw poll undertaken on FB to gauge whether there was any interest and had a very positive response. Will start on Wed at the coffee morning in the Methodist Church but will also look at opportunities on other days and times.
 - c) Phil – Nothing to report
 - d) Richard – Nothing to report
 - e) George –
 - i) Finance course undertaken. Very useful.
 - ii) Can provide more information about the Snow Warden
 - f) Sally – Allotment committee. Very keen to expand opportunities to **Next agenda**
 - g) Jane Lowe –
 - i) DALC. Concerns raised re financial stability of DCC. Assured
 - ii) Finance course
 - iii) How to be a good employer
 - iv) Email contacts have been reinstated. Wants telephone numbers added too.
 - h) Trevor Mills – Nothing to be report
- 93) New Planning Application(s):
- a) 1/0868/2023/FUL East Hele: Roof over existing livestock/gathering loafing area. **Agreed – Unanimous**
 - b) 1/0889/2023/LBC Change in Time: Install a hob extractor vent hole on the rear west elevation. **Agreed – Unanimous**
 - c) 1/0900/2023/FUL Change in Time: Installation of a hob extractor vent hole on the rear west elevation along with installation of 12 photovoltaic solar panels. **Agreed - unanimous**

- d) 1/ /0911/2023/FUL Land At Holwell, Buckland Brewer, Bideford, Devon (E) 242291 (N)
116075: Erection of 1no. agricultural worker managers dwelling. **Agreed unanimous.**

94) Accounts:

- a) Receipts and Payments for August/September 2023

Public Meeting Closed at 8:50pm

PART II – Closed Meeting

95) Governance Review: Discussion regarding BBPC Grant Awarding Policy 2023.

96) Accounts:

	General Account	Thornhillhead Moor Account	Savings Account	Consolidated
<u>Summary</u>				
Opening Balance	£18,475.29	£15,025.20	£27,357.48	£60,857.97
Receipts to date	£8,849.98	£30.00	£57.04	£8,937.02
Payments to date	£8,431.52	£913.54	£0.00	£9,345.06
Closing cash book balance	£18,893.75	£14,141.66	£27,414.52	£60,449.93
Closing Bank Balances	£21,212.06	£15,055.20	£27,414.52	£63,681.78
As at	31/08/2023	31/08/2023	31/08/2023	
Unreconciled (net)	-£2,318.31	-£913.54	£0.00	-£3,231.85
Net THM Savings			£11,000.00	
Fund Balances	£37,626.58	£26,055.20		£63,681.78

i) Payments for August/Sept 2023 (Since last meeting: £1801.59 (inc VAT))

(1) DALC (Cllr Training)	£336.54
(2) Payroll August inc HMRC & expenses	£888.97
(3) Defib Pads	£163.14
(4) Footpath-related expenses	£13.99
(5) Room and equipment hire (Apr-Aug)	£270
(6) Village Green grass cutting	£95
(7) Data Protection Fee	£35

ii) Receipts for August/Sept 2023 (£414.98)

(1) Allotment fees	£258
(2) Wayleaves	£156.98

There being no further business, the meeting was formally closed at 9:15pm.

Signed as a true record: Date: