

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to the total headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a reconciling basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Buckland Brewer Parish Council

County area (local councils and parish meetings only):

Devon

Financial year ending 31 March 2022

Prepared by (Name and Role):

Patrick Blossie, Parish Clerk and Responsible Finance Officer

Date:

01/06/2022

	£	£
Balance per bank statements as at 31/3/22:		
General Account	13,025.99	
Thornhillhead Moor Account	9,327.20	
Savings Account	47,310.07	
[add more accounts if necessary]		
account 4		
account 5		
account 6		
account 7		
account 8		
		69,663.26
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
Cheque 100581	- 324.00	
Cheque 100762	- 130.00	
Cheque 100763	- 500.00	
		- 954.00
Add: any un-banked cash as at 31/3/22		
Direct debit reversal (to be w/o in 2022/23)	Electricity	6.98
		6.98
Net balances as at 31/3/22 (Box 8)		68,716.24